

EAST AYRSHIRE COUNCIL

IRVINE VALLEY LOCAL COMMITTEE

**MINUTES OF MEETING HELD ON FRIDAY 29 MARCH 1996 AT
1000 HOURS IN THE MORTON HALL, NEWMILNS**

PRESENT: Councillors David Fulton; David MacRae; George Turnbull and Robert McDill.

ATTENDING: Fiona Lees, Depute Chief Executive; Barbara Haughan, Director of Support Services and Jennifer Morrison, Administrative Officer.

APOLOGY: Councillor Kim Nicoll.

CHAIR: Councillor David Fulton, Chair.

**IRVINE VALLEY LOCAL COMMITTEE -
QUORUM AND TERMS OF REFERENCE**

1. There was submitted a report dated 20 March 1996 (circulated) by the Chief Executive, advising the Local Committee of its quorum and terms of reference.

It was agreed that the quorum be fixed at two, and to note the terms of reference as detailed in the Appendix to these Minutes.

LOCAL PLANNING COMMITTEES

2. There was submitted a report dated 21 March 1996 (circulated) by the Chief Executive, advising the Local Committee of arrangements for consideration of relevant planning applications by local Planning Committees.

The Committee noted:-

- (i) the requirements to form a Local Planning Committee;
- (ii) that the quorum had been fixed at four members;
- (iii) that the Local Planning Committee would consist of the members of the Council who were members of the relevant Local Committee, together with sufficient members drawn from the Chair of the Decentralisation Sub-Committee, the Chair and Vice-Chair of the Policy and Resources Committee and the Chair and Vice-chair of the Development Services Committee to ensure a quorum was present;
- (iv) that the Local Planning Committees would hold their meetings immediately before the meetings of the Local Committees; and

- (v) that a Seminar would be held for Members of the Local Committee before the first business meeting of the Local Planning Committee on the operation of the Scheme of Delegation.

COMMUNITY INVOLVEMENT IN THE LOCAL COMMITTEE PROCESS

- 3. There was submitted a report dated 21 March 1996 (circulated) by the Chief Executive, advising the Local Committee with regard to the involvement of community representatives.

The Local Committee noted that in relation to item 2.2 of the report, the word "discussion" should be substituted for the word "elections" which had been printed in error.

It was agreed:-

- (i) to write to the following organisations, inviting them to nominate one representative as a community member to serve on the Local Committee for a period of one year:-
 - (a) Darvel and District Community Council;
 - (b) Newmilns and Greenholm Community Council;
 - (c) Galston Community Council;
 - (d) Hurlford and Crookedholm Community Council; and
 - (e) Moscow and Waterside Community Council.

In respect of this Community Council, it was agreed that the representative must live in Moscow (as Waterside came under the remit of another Local Committee);

- (f) in respect of the Elderly Forum representative, Hurlford Age Concern, Darvel Old Men's Club and Newmilns and Greenholm Friendship Club be asked to liaise in order to determine their nominee;
- (g) the Disability Forum and PHAB Club who would be asked to liaise and nominate a member;
- (h) in respect of the representative from the Youth Forum, Loudoun Academy, St. Joseph's Academy and James Hamilton Academy be asked to liaise in order to determine their nominee who must be resident in the Irvine Valley Local Committee area;
- (i) the three local Business Associations who would be asked to liaise and determine their nominee;

- (j) and one parent as nominated by a local pre-five group;
- (ii) that it be remitted to the appropriate officers to make contact with the above organisations in order that they could begin the process of nominating their representatives; and
- (iii) otherwise to note the contents of the report.

Councillor McDill left the Meeting during discussion of the above item.

ARRANGEMENTS FOR COMMUNITY FORUM MEETINGS

4. There was submitted a report dated 21 March 1996 (circulated) by the Chief Executive, advising the local Committee of the requirement to organise Community Forum Meetings.

Having noted the commitment to have four Community Forum meetings during the first year and that the first Community Forum would be held in an evening during late May, it was agreed:-

- (i) that the first Community Forum should be held in Crookedholm Community Centre, or alternatively in Darvel Town Hall should the Community Centre be unavailable.
- (ii) that the Council's Economic Strategy should be an agenda item for the first Community Forum meeting; and
- (iii) to consider at the next meeting of the Local Committee, further issues which should be included on the agenda of a Local Forum meeting.

The Meeting terminated at 1115 hours.

APPENDIX**IRVINE VALLEY LOCAL COMMITTEE - TERMS OF REFERENCE**

- (a) to ensure that the delivery of Council services and the utilisation of its resources, at a local level, reflect the policies and priorities of the Council.
- (b) to identify local issues, priorities and opportunities and ensure the responsiveness of individual service plans and activities accordingly.
- (c) to ensure that Council services work together at a local level to adopt an effective common response to local issues wherever appropriate;
- (d) to provide a focus for community participation in the process of Council decision-making and a vehicle for liaison between the wider community and Council services;
- (e) to support the activities of voluntary organisations and community groups by:-
 - the development of systems of information and advice;
 - the distribution of grant funds; and
 - the creation and ongoing support of local forums;
- (f) to make decisions about grants relevant specifically to the Committee's area;
- (g) to bring forward for consideration centrally, proposals for change in Council policy, practice and resources allocation, in order to make these more sensitive to the needs of their local area;
- (h) at a local level, to develop joint working practices with other agencies for example the Health Board on issues of local interest;
- (i) to publicise and promote the activities of the Council at a local level; and
- (j) to carry out other functions as may be determined by the Council.